

Agenda for APC Meeting

Wednesday June 13, 2018

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific. The toll free number to call 1-866-906-7447 Participant Code: 9179391

Minute Taker: Kasia Panczyszyn

Attended:	Absent:
Caleb Ross	Cindy Swanson
Peter Hansen	Baron Brown
Marie Stark	
Miranda Schober	
Kerryn de Verteuil	
Kathleen Blessing	
Kasia Panczyszyn	
Joni St. John	
Cindy Arnold	
Trent Knoles	
Dave Benson	
Tammy Trinker	

- **Approval of the minutes from May 9, 2018**
 - Kasia motioned to approve May minutes. Peter seconded.
 - Need someone new to upload minutes to IFTA Inc. each month, since Karen Smith is retiring. Let Cindy S. know if you can volunteer, or prepare to be voluntold.
- **MidWest Vacancy -**
 - We received 1 bio so far, any comments on the bio? We are still waiting for any other interest, talk to your jurisdiction and see if anyone is interested. Let's try to get more interest to ensure we pick the best candidate for the position.
 - Miranda will resend the current bio for Nathan, and let's see if by next meeting we get any other bios and then we can vote.
- **Sub-Committees Updates:**
 - **Best Practices** –submitted to board May 29th
 - **New Member Guide** – submitted to board June 1st
 - Both documents have been submitted to the IFTA Board for approval.
- **Ballots:**
 - Our APC sponsored ballot looks great. Looking at the website after the comment period, all comments were positive. Cindy S. will present the ballot at the ABM in August and request a vote at that time.
- **2018 Workshop Planning**
 - Final Draft of the Agenda was submitted for posting. Cindy sent it to APC for review. Any comments or last minute edits? (Send edits to Kasia to forward to Claudia in my absence)

- Everyone should be in touch with their co-presenters from EC/LEC/Industry and working on their presentations. Please start working on presentations now - sooner than later as the due date will be upon us before we know it.
 - Email from IRP was sent out on Monday June 11th. Registration for workshop is open, please register for the workshop ASAP.
 - IFTA Inc sent out a Travel Memo on May 8th. Please make sure you received it and complete the correct forms/requests to cover your travel expenses/airfare.
 - July we will go over other roles (mic runner, buddy, facilitator/scribes, MC assistant, etc)
 - Material Coordinator for workshop is Miranda and Kathy. Thank you!
 - Kerry will need some volunteers for his presentation; volunteers will be participating in skits.
 - Please send Miranda your bios.
 - Reminder that a template for PowerPoint presentation will be need to be used. Kasia will ask about this at the workshop planning meeting and ask when it will be sent out.
 - Dave is doing the "Day in a Life" for Customer Service perspective. Will send Kasia notes of what he's thinking of covering.
- **Other Business**
 - Open discussion – Now that diesel is not the only fuel the QMVs are using, all jurisdictions should look to their own legislation on any fuel wording that is diesel specific to see if changes need to be made to incorporate other fuels. Maybe new wording that encompasses any propulsion energy?
 - Marie said there legislation is general. It was changed a few years ago to refer to it as "motor fuels in a propulsion engine".

IFTA INC JOB OPENING:

- Cindy A. mentioned the there is a IFTA Business Supervisor position that was recently reopened. Please have a look on the IFTA Inc. website.
- **Next Meeting is July 11, 2018**